## **Cancellation & Refund Policies**

The Great Plains Area Behavioral Health Directors' Association (GPABHDA) hopes everyone who registers for the conference will be able to attend; however, extenuating circumstances do occur. The Cancellation and Refund Policies are as follows:

## **Conference Refund and Cancellation Policy**

The Conference Cancellation and Refund Policy will be as follows to assure consistency and is applicable to the annual conference.

- Conference registration canceled on or **before September 15, 2023**, is refundable but subject to a \$50 administrative fee.
- Registrants canceling **on or after September 19, 2023**, will *NOT* receive a refund. The refund and cancellation policy will not be waived. *Registration fees may be transferred to another individual*; the invoice for the new registration will be revised to reflect the new registrant's membership status.
- In the event GPABHDA must cancel the conference due to unforeseen circumstances GPABHDA will refund the cost of registration.

## **Unforeseen Circumstances Defined for Refund and Cancellation Policies**

Unforeseen circumstances are used to describe an event that is unexpected and prevents GPABHDA from continuing with a conference, training, or webinar. Examples of such circumstances can include but are not limited to, inclement weather or other natural disasters, site unavailability, technology challenges, and presenter absence.

For questions or to cancel registration, please contact Ellen Durkin